

# Mastering Quality Control: Ensuring Excellence in Medical Writing



## What is Quality Control (QC)?

QC is a process to ensure quality, accuracy, and consistency of clinical documents, and that standards of regulatory authorities and contracted services are met.

## Elements of QC



### Data Verification

100% verification of data and confirmation of non-numerical data through source document review.



### Consistency and Organization

Adherence to style guidelines and precise messaging.



### Source Verification

Ensuring accuracy and validity of all cited sources to reduce misinformation.



### Formatting and Structure

Use of correct formatting, structure, and approved templates.



## The Importance of Accuracy in Clinical Trials

Ensures the safety of current and future patients through accurate clinical research data reviewed by regulatory agencies.

## KEY ATTRIBUTES OF Quality Control Specialists

- Deliver high-quality documents through precision, compliance, and clarity.
- Diverse skill set and highly trained.
- Fresh Perspective. A fresh pair of eyes not involved in the writing to guarantee accuracy and consistency.
- Understand and adapt to changes in timelines or regulatory agency modifications.



## Team Collaboration



### Trust and Communication

QC and MW teams rely on trust, collaboration, and strong communication.



### Streamlined Review Process

Iterative review process with multiple rounds of QC.



### Organization and Prioritization

Workflow management system to organize and prioritize projects while maintaining collaboration.

## Benefits of Partnering with Syner-G for QC

- Our experts have built trust and credibility within the pharmaceutical industry and regulatory agencies.
- Experts at early detection of errors post-writing process.
- We provide a comprehensive review of documents.
- Your project has a dedicated and committed QC team to ensure high standards.